

**Minimal Asset Process (MAP) – Scotland**

Before the Trust can consider a request for MAP, we must be assured that your client complies with ALL of the following criteria:

- My client lives in Scotland
- My client is NOT a homeowner
- My client has debts more than £1,500 and less than £17,000
- My client has assets worth less than £2,000 in total, with no single item worth more than £1,000
- My client does not own a car worth more than £3,000
- My client is on a low income

*This can be defined in two ways:*

- 1. The income is made up solely of income-related benefits (e.g. Jobseeker's Allowance)*
- 2. The amount of money an individual earns covers essential living costs with nothing left over*

- My client has not been made bankrupt in the last 5 years
- I am an approved money advisor, or I enclose written confirmation that my client has been advised by an approved money advisor on the implications of a Minimal Asset Process (MAP), and all creditors have been contacted as appropriate

If your client meets the conditions above, please sign the declaraton below:

*I confirm that my client meets the above conditions to enable the Trust to consider their application for Minimal Asset Process (MAP) fees.*

**Signature:**.....

**Job Title:**.....

**Print Name:**.....

**Date:**.....

**Organisation:**.....